

**[Doctor=s letterhead]**

Date: \_\_\_\_\_ Fax No. \_\_\_\_\_

Dear Dr. \_\_\_\_\_, this fax will confirm our conversation of today wherein we discussed your patient \_\_\_\_\_ and his/her condition(s) of

\_\_\_\_\_ and our proposed treatment of

\_\_\_\_\_ [ ] with local anesthesia [ ] with epinephrine [ ]with [ ] without IV Sedation

scheduled for \_\_\_\_\_. In response, you recommended the following:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

Thank you for your advice in this matter. Please immediately advise us before the next business day if this letter is not accurate or if the patient=s condition should significantly change before our scheduled treatment/operation as noted above. Otherwise we will proceed as noted and will assume the foregoing is a correct statement of your advice.

\_\_\_\_\_  
[Doctor=s Name]

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